

July 17, 2018

Dear Dr. Mojica and Josephine,

We are pleased to inform you that you have been selected for the Provost's student-faculty research program for the 2018-2019 academic year! *Congratulations!* You both will be working together on your proposed project which will run from September 2018 – May 2019. The number of hours devoted to this project is completely up to the two of you.

Dr. Mojica – an honorarium of \$750 will be provided to you. Josephine – you will receive a total stipend of \$500. *These payments will be split into two semester payments - one in the fall semester and one in the spring semester.* You may use that money for yourself, supplies, or whatever else you deem appropriate.

In May 2019, there will be a research showcase on each campus that will recognize all research projects via formal presentations and posters. Student-faculty pairs are invited to participate in the showcase to exhibit their work, and the two top pairs (one from each campus) selected by a team of faculty and administrators, will be awarded up to \$2,000 to present their research together at a conference in their field. Students will earn additional points towards the final scores by completing blog posts on time, and attending enrichment seminars throughout the year. In addition to the showcase, student-faculty pairs are highly encouraged to submit their findings for possible publication, presentations, etc. Finally, we ask that faculty members prepare a short, year-end report on their student mentee's performance.

Students will be asked to do the following:

- 1) Submit three blog posts throughout the academic year about their experiences, which will be posted on the website. Students are to answer the blog questions thoroughly, as the points received for blog posts will contribute to your overall score at the end of the academic year for the May 2019 research showcase.
- 2) Write a final report about their research experience.
- 3) Attend enrichment seminars throughout the year.

The program website will be updated to include information on all accepted project pairs. Feel free to view it now for past projects and photos from our recent research showcases. It can be found at: <http://www.pace.edu/office-student-success/programs-current-students/undergraduate-research-initiative>.

You will be receiving a link from Adobe Sign to your Pace email in the coming days, containing a UGR acceptance form. Please provide e-signatures for both the faculty mentor and the student researcher. Your e-signatures will be automatically sent to us. Alternatively, you can return a signed copy of the letter below by scanning the signed letter or taking a photo of the signed letter and emailing it to me. Please provide signature sheets to indicate your acceptance of the award and your understanding of the terms by **Friday, August 3, 2018.**

Congratulations once again on being selected to carry out your proposed project, and good luck!

Sincerely,

Nasreen Hussain

Student Engagement and Retention Specialist, Division for Student Success

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I understand and accept the terms of this award.

Faculty Mentor:

Name	Signature	Date
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Undergraduate Student:

Name	Signature	Date
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