



**Assistant Vice-President, Undergraduate Education**

Division for Student Success

One Pace Plaza,

New York, NY 10038

(212) 346-1208

July 29, 2015

Dear Professor Mojica and Ms. Chhe,

On behalf of President Friedman and Provost Sukhatme, we are pleased to inform you that you have been selected for the 2015-2016 student-faculty research program! *Congratulations!* There were many applications for this initiative, and only 27 faculty-student pairs were selected for this year.

You both will be working together on this proposed project which will run from September 2015 – May 2016. (The number of hours devoted to this project is completely up to the two of you.)

An honorarium of \$750 will be provided to faculty, and student participants will receive a total stipend of \$500. These payments will be split into two semester payments, one in late September and one in late January. You may use that money for yourself, supplies, or whatever else you deem appropriate..

In May of 2016, there will be a research showcase on each campus that will recognize all research projects via formal presentations and poster sessions. You and your student are invited to participate in the showcase to exhibit your work. In addition to the showcase, you are highly encouraged to submit your findings for possible publication, presentations, etc. Finally, we will ask that you prepare a short, year-end report on your student mentee's performance.

The undergraduate student-faculty website ([www.pace.edu/ugresearch](http://www.pace.edu/ugresearch)) will be updated to include information on all accepted projects and student-faculty teams. (Feel free to view it now for past projects and the most recent research showcase!)

Students will be asked to do the following: 1) submit two mid-semester blog posts throughout the academic year about their experiences, which will be posted on the website; 2) attend enrichment seminars once a semester; and 3) write a mid-year and final report about your research experience.

**Please sign and return one copy to this letter to Jonathan Hooker to indicate your acceptance of the award and your understanding of the terms by **Friday, September 4<sup>th</sup>**. (You can scan and email it if you prefer.)**

Jonathan Hooker  
Program Coordinator  
Division for Student Success  
One Pace Plaza, Room Y21  
New York, NY 10038  
212-346-1962

Congratulations once again on being selected to carry out your proposed project!

Sincerely,

Dr. Sue Maxam  
AVP for Undergraduate Education

Jonathan Hooker  
Program Coordinator

*I understand and accept the terms of this award.*

Faculty Mentor:

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Name    Signature    Date

Undergraduate Student:

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Name    Signature    Date